

**DATE:** November 15, 2023  
**TO:** 911 Emergency Response Advisory Committee  
**FROM:** Karinah Prevost, Communications Supervisor, Washoe County  
775/333-7015 [kprevost@washoecounty.gov](mailto:kprevost@washoecounty.gov)  
**THROUGH:** Sheriff Darin Balaam, Washoe County Sheriff's Office  
**SUBJECT:** REQUEST TO FUND/REIMBURSE NENA AND APCO MEMBERSHIP FOR WASHOE COUNTY SHERIFF'S OFFICE: A review, discussion, and possible action to approve, deny or otherwise modify a request to fund/reimburse the costs associated with purchase of the 2024 annual NENA and APCO group memberships for Washoe County Communications PSAP for a total cost not to exceed \$3,388.00.

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### **SUMMARY**

#### **NENA and APCO membership for the WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATIONS PSAP (Public Safety Answering Point):**

[For possible action] - A review, discussion, and possible action to approve, deny or otherwise modify a request to fund/reimburse for the costs associated with purchase of the annual NENA and APCO group memberships (January – December 2023) for Washoe County Communications PSAP for a total cost not to exceed \$3,388.00. (NENA cost \$1,600.00; APCO cost \$1,788.00).

### **NRS APPLICABLE**

*NRS 244A.7645* Provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

### **STAKEHOLDER REVIEW(s)**

Stakeholder is a primary Public Safety Answering Points (PSAP) – Washoe County Sheriff's Office Communications.

### **PREVIOUS ACTION BACKGROUND**

Each year the enhanced 911 Fund provides funding for each PSAP to attend training and conferences. Memberships of these organizations provide discounts at these events, access to discounted on-line and in-person training courses and other industry specific resources. In the E911 Emergency Response Advisory board meeting held September 19<sup>th</sup>, 2022, the Board approved funding to reimburse the Washoe County Communications for same/like memberships, associations, courses, and/or classes.

**FISCAL IMPACT**

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.

**RECOMMENDATION**

It is recommended that the E911 Emergency Response Advisory Committee approve the request to fund/reimburse all costs associated with the 2024 annual NENA and APCO group memberships for Washoe County Communications PSAP not to exceed \$3,388.00.

**POSSIBLE MOTION**

Move to approve the recommendation to fund/reimburse associated costs with the 2024 annual NENA and APCO group memberships for Washoe County Sheriff's Office PSAP, not to exceed \$3,388.00.

# NENA: THE 9-1-1 ASSOCIATION

PO Box 37151 | Baltimore, MD 21297-3151 | 202.466.4911 | Fax 202.618.6370



## Dues Invoice

Date	Invoice #
10/1/2023	300075628

Bill To
Karinah Prevost Washoe County Sheriff's Office 5195 Spectrum Blvd Reno, NV 89512-3904 United States

NENA Member Information
Karinah Prevost Washoe County Sheriff's Office 5195 Spectrum Blvd Reno, NV 89512-3904 United States

Mailing a purchase order? Send to:  
NENA, 1700 Diagonal Road, Ste 500  
Alexandria VA 22314

PO	Due
	12/31/2023

Description	Amount
Public Sector 2	\$1,600.00
<b>Total</b>	\$1,600.00
<b>Balance Due</b>	\$1,600.00

Visit [nena.org](http://nena.org) to pay by check or credit card | Make checks payable to NENA | Remit invoice # with payment

READ THIS CAREFULLY! THIS IS A LEGAL AGREEMENT THAT AFFECTS YOUR RIGHTS AND OBLIGATIONS.

By applying for or renewing your membership in the National Emergency Number Association you represent that you have read, and you agree to be bound by the terms of the NENA Intellectual Property Rights Policy, available at [www.nena.org/ipr](http://www.nena.org/ipr). You MUST accept these terms to become or remain a member of the Association.



APCO International ♦ 351 North Williamson Blvd. ♦ Daytona Beach, FL 32114

**ANNUAL DUES INVOICE**

**Federal ID Number 63-0461885**

APCO INTERNATIONAL INC.  
351 NORTH WILLAMSON BLVD.  
DAYTONA BEACH, FLORIDA 32114  
888-APCO9-1-1 OR 386-322-2500

Karinah Prevost  
Washoe County Sheriff's Office  
911 E Parr Blvd  
Reno, NV 89512-1014

Statement Date: 11/15/2023  
P.O. Number: \_\_\_\_\_  
Agency ID: 300201  
Invoice #: 1032131

**Total Amount Due: \$1,788.00**  
Payable in US Funds

**You are being billed for: 2024 APCO Membership Dues (January 1 - December 31)**

Note: Return invoice with remittance.

Group Membership	Description	Amount
Group Membership 26 - 50 staff (Tier 1)	\$1788. Group Memberships 15 full and 35 online memberships. Full and Online members have different benefits and discounts, see APCO's membership pages for more information.	\$1,788.00
<b>Amount Paid</b>		<b>\$0.00</b>
<b>Amount Due</b> Payable in US Funds		<b>\$1,788.00</b>

Verify your organization and members at [myapcointl.org/MyOrganization](http://myapcointl.org/MyOrganization).

<p>You can now pay your invoice online! Easy as 1, 2, 3...</p> <ol style="list-style-type: none"> <li>1. Login into <a href="http://myapcointl.org/MyInvoices">myapcointl.org/MyInvoices</a> and</li> <li>2. Scroll down to "My Organization's Group Membership Invoices."</li> <li>3. Click Add to Cart and go through the cart.</li> </ol> <p>Or pay by check and mail to: APCO International, Attn: Member Dues, 351 North Williamson Blvd., Daytona Beach, FL 32114</p>	<p><b>Donations:</b></p> <p>Silent Key: \$ _____</p> <p>Sunshine Fund: \$ _____</p> <p>Please add this to your total amount due.</p>
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Please retain a copy for your records and mail invoice with payment.

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